

FALL

Seasonal maintenance checklist

El Paso homes & properties · Check what applies; record follow-up work.

Property / apartment / building

Technician / completed by

Review date

Use the exact equipment manual for methods and service intervals. This sheet helps plan work; it does not replace model-specific instructions. Arrange qualified service where needed.

Done / date

- ☐ **Cooling season follow-up**
Record unresolved cooling concerns and any service needed before the next cooling season.
[Find supplies](#)
- ☐ **Evaporative cooler, if installed**
Arrange shutdown and freeze preparation using the exact model instructions and local conditions.
[Find supplies](#)
- ☐ **Heating preparation**
Record the model and arrange the applicable manufacturer-recommended inspection before use.
[Find supplies](#)
- ☐ **Air filters**
Confirm the installed filter size and check its visible condition against the equipment instructions.
[Find supplies](#)
- ☐ **Doors & windows**
Check latches, visible gaps and weatherstripping damage; measure replacements before ordering.
[Find supplies](#)
- ☐ **Outdoor plumbing**
Identify exposed or damaged plumbing and prepare a freeze-protection plan for the property.
[Find supplies](#)
- ☐ **Exterior observations**
From a safe accessible position, note loose trim, visible drainage concerns and repairs to schedule.
[Find supplies](#)
- ☐ **Update work orders**
Record parts, model numbers and jobs requiring a technician; assign dates for follow-up.
[Find supplies](#)

Follow-up work / parts / model numbers

[Maintenance guides](#)

[How to measure](#)

[Manufacturer resources](#)